

Agenda

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Licensing and Registration Sub Committee

Date: **Tuesday 31 January 2017**

Time: **5.00pm**

Place: **The Old Library, Town Hall**

For any further information please contact:

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If you would like help to understand this document please call Catherine Phythian, Committee and Member Services Officer in advance of the meeting.

Licensing and Registration Sub Committee

Membership

Councillor Van Coulter
Councillor Mary Clarkson
Councillor Rae Humberstone
Councillor Elizabeth Wade

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AGENDA

PART ONE PUBLIC BUSINESS

Pages

1 **APOLOGIES FOR ABSENCE**

2 **ELECTION OF CHAIR**

3 **DECLARATIONS OF INTEREST**

4 **PROCEDURE TO BE FOLLOWED**

7 - 10

Guidance on the procedure to be followed is attached.

5 **APPLICATIONS FOR VACANT APPROVED SITES**

11 - 54

The Head of Planning & Regulatory Services has submitted a report which details four applications received in competition for a Street Trading Consent to fill two vacant approved Street Trading sites.

Recommendation:

Licensing and Registration Sub Committee is recommended to determine from the applications received, which applicants they wish to grant Street Trading Consent, in order to fill the following vacant approved sites taking into account the details in this report and any representations made at this Sub Committee meeting:

- Street Trading Site 7 near County Hall Car Park, New Road
- Street Trading Site 10 outside 22 High Street (North Side)

6 **MATTERS EXEMPT FROM PUBLICATION**

If the Sub Committee wishes to exclude the press and the public from the meeting during consideration of any aspects of the preceding agenda items it will be necessary for the Sub Committee to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 specifying the grounds on which their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part 1 of Schedule 12A of the Act if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

At the end of the submissions, the Chair will announce that the hearing is adjourned while the Sub-Committee deliberate in private. The Sub-Committee will be accompanied by the Committee Clerk and Legal Advisor during their deliberations.

The Chair will then close the hearing and confirm that once a decision has been made a written determination setting out the reasons for the decision will be sent to the parties within five working days of the hearing.

7 MINUTES

55 - 58

Minutes from 22 August 2016

Recommendation:

That the minutes of the meeting held on 22 August 2016 be APPROVED as a true and accurate record.

8 DATES OF FUTURE MEETINGS

The Sub-Committee is scheduled to meet, if required, on the following dates:

2017

21 February

13 March

3 April

25 April

22 May

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

1.

2.

a)

b)